

PERSONAL INFORMATION

Malinin Oleg

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 malinin@gmail.com

 www.malinin.ru

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Sex Male | Date of birth 13 Oct 1987 | Nationality Russian

JOB APPLIED FOR

Advertising department manager

WORK EXPERIENCE

1 Feb 2009–31 Jul 2011

Advertising department assistant

Legendy reklamy (Legends of Advertisement)
5 Serpoukhovskiy val, 115191 Moscow (Russia)
www.legendy.ru

-Assistance in managing advertisement projects

Business or sector Advertisement

1 Aug 2011–5 Feb 2015

Advertising department manager

Legendy Reklamy (Legends of Advertisement)
5 Serpoukhovskiy val, 115191 Moscow (Russia)
www.legendy.ru

-managing activities of Advertisement Department employees
-organization of meetings with media
-communication with VIP clients

Business or sector Advertisement

6 Feb 2015–Present

Advertising department manager

Nomer odin (Number one)
8 Pokrovka, 101000 Moscow (Russia)
www.nomer1.ru

-Advertisement Department Manager
-managing activities of 56 employees of the Department
-advertisement projects coordination
-organization of meetings with foreign clients
-business trips to Spain, England and Germany for signing contracts with foreign partners

Business or sector Advertisement

EDUCATION AND TRAINING

1 Sep 2004

Specialist in advertisement and public relations

Lomonosov Moscow State University
9 Mokhovaya, 125009 Moscow (Russia)
www.journ.msu.ru

PERSONAL SKILLS

Mother tongue(s) Russian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B2	B2	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills -excellent communication skills as a result of daily meetings with potential and current clients.

Organisational / managerial skills -leadership (currently responsible for the team of 56 people)
 -self-management (ability to manage personal activities)

Job-related skills good imagination (ability to develop amazing advertisement projects)
 good at drawing

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid